



St. Clairsville Public Library Donation Form

*Thank you for thinking of the St. Clairsville Public Library in this most generous manner.
If you would like to speak with someone about donating to the library, please call us at
(740) 695-2062.*

Date: _____

Person Making Donation. Name: _____

Address: _____

Phone: _____

Gift Amount: \$ _____

I'd like to make this gift

- in memory of: _____
- in honor of: _____

Use my donation for:

- greatest need as determined by the library.
- a memorial book with a bookplate noting the person remembered and the donor. (\$25 or above)
- giving tree leaf (\$250 or above, see back of form)

Please send notice of this gift:

- Notice not required.
- Name and address of recipient below:

Name: _____

Address: _____

Make checks payable to: *St. Clairsville Public Library*

Deliver or mail to:

St. Clairsville Public Library

108 W. Main Street St. Clairsville, OH 43950

Please allow 6-8 weeks for processing.

Library staff use:

Payment: _____ Staff Initials _____ Date Acknowledgement sent: _____



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Giving Tree Levels of Giving

\$250 — \$499	Book Lover (<i>leaf</i>)
\$500 — \$999	Book Collector (<i>leaf</i>)
\$1,000 — \$1,999	Bibliophile (<i>leaf</i>)
\$2,000 — \$4,999	Literary Lion (<i>leaf</i>)
\$5,000 — \$9,999	Archivist (<i>leaf</i>)
\$10,000 or more	Conservator (<i>stone</i>)

Please print below exactly what is to be engraved on leaf:

SAMPLE

In Memory of
Bertha Hunt Shaffer

Conservator

*Level of Giving
(per above chart)*