



## Hotspot Patron Agreement Form

Mobile Hotspots may be borrowed by St. Clairsville Public library card holders in good standing, 18 years of age or older. By signing this form you are stating that you agree to the following conditions in order to borrow a hotspot from the Saint Clairsville Public Library.

- Borrowers assume full responsibility for the equipment to be returned safe and in good working order, and with all parts.
- Check-out period for a hotspot is 14 days. Due to high demand hotspots are limited to one per family.
- Late fees for Hotspots are \$3.00 per day.
- Hotspots must be returned to staff at the front desk. Hotspots damaged by placing in Book Drop will be charged full replacement fee.
- If any part of the Hotspot kit is lost/damaged, the user must pay the replacement cost of the lost item.

Hotspots returned after being overdue **5 days** will incur the maximum fine and the patron agrees that privileges for Hotspot check out will be suspended for three months' time.

**\*\*Hotspots that are more than FIVE DAYS late will be shut off. \*\***

Hotspot Case	Charger	Device	Total
\$5.00	\$10.00	\$70.00	\$85.00

Hotspot Number Checked Out \_\_\_\_\_

Patron Signature \_\_\_\_\_ Phone # \_\_\_\_\_

Print Patron Name \_\_\_\_\_

Check-Out Date \_\_\_\_\_ Due Date \_\_\_\_\_

**Library Staff Use:**

Shut off Date \_\_\_\_\_

Check-In Date \_\_\_\_\_

Staff Initials: \_\_\_\_\_ Check each: \_\_ hotspot \_\_ charger \_\_ case

Usage notes: